











## VOLAGS Responsibility under Cooperative Agreement

- During the 90-day initial reception and placement period, the Recipient shall provide or ensure that the refugees assigned to it are provided orientation, with appropriate language interpretation if necessary, concerning:
- ...the legal requirement of each adult refugee to fully repay his or her IOM transportation loan in accordance with the established payment schedule.
- ... requests for deferments, hardship or write-offs
- ...personal and household budgeting and finance.
- ...help with affordable housing and income acquisition.

05/10/2012

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P	Sample Travel Loan Request Letter
VA	Re: Name:
X	Alien No.:
(	Dear Mr. Graham:
	Irequest a write off/deferral of my refugee travel loan, due to great family hardship/extraordinary economic Circumstances/disability/bankruptcy/domestic violence/death. I also ask that you verity the debt you are collecting by providing me with documents substantiating the actual transportation expenses incurred
	and upon which the loan balance is grounded. Note
	that in making these requests I do not acknowledge the validity of the debt you have alleged and reserve al rights and opportunities available under local, state,
	federal, and international laws to dispute, cancel, defend against, or otherwise challenge this debt.
	My family and I are experiencing dangerous hardship right now, as evidenced by the income and expense worksheet enclosed with this letter.
	I request that you defer the balance on the travel loan account referenced above and lower the monthly payment.
	Please provide written notice that you have deferred/written off the debt, directly to me. Otherwise please contact me or my representative to discuss this matter.
	OR
	I request that you write off the entire balance due on the travel loan referenced above due to's disability/death or domestic violence. A verification of the disability/death/domestic violence/violence/minor orphan status is enclosed with this letter. Note that in making this request I do not acknowledge the validity of the debt you have alleged and reserve all rights and opportunities available under local, state, federal, and international laws to dispute, cancel, defend against, or otherwise challenge this debt.
	Please provide written notice that you have deferred or written off the debt directly to me. Otherwise, please contact me or my representative to discuss this matter.
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