



Advocacy. Education. Representation.

IDAHO LEGAL AID SERVICES

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POSITION ANNOUNCEMENT

Managing Attorney-Coeur d'Alene Office

Idaho Legal Aid Services (ILAS) is seeking applicants for a Managing Attorney position based out of Coeur d'Alene, Idaho, a growing community with a high quality of life, vibrant downtown, excellent restaurants and amenities, and ample outdoor recreation activities in close proximity. This position will supervise the staff of ILAS's Coeur d'Alene office and will represent clients with critical legal needs in areas such as family law where there is domestic violence, housing law, Indian law, and public entitlements. This position also involves conducting outreach and education to individuals and organizations that serve our client community, which may include LGBTQ, unhoused, refugee, veteran, immigrant, and Latino groups. This is a full time position of 37.5 hours per week.

ILAS provides excellent opportunities for meaningful work and professional growth. The person hired for the position must believe in ILAS's mission of providing equal access to justice and be a member of the Idaho State Bar or be able to readily obtain admission. The ideal candidate will have a history of public service and 3+ years of litigation or family law experience. Duties will include independently managing caseload from beginning to end, communicating with clients, providing timely reporting, drafting legal documents, making court appearances, and office management and supervision. Our staff love working at ILAS because of our mission and the opportunity to help people in our communities. In recent staff surveys, ILAS's culture was described as supportive, collegial, flexible, and collaborative. We value a sustainable work/life balance.

Salary depends on experience. For example, annual salary with three years of experience would start at \$55,200, or with six years of experience would start at \$59,400. Excellent benefits include life, health, dental, and disability insurance. The successful applicant may qualify for a Legal Services Corporation loan repayment program and federal loan forgiveness programs. Generous leave benefits. Relocation assistance is available.

Email cover letter, resume and three references to bevalen@idaholegalaid.org. ILAS is an equal opportunity, affirmative action employer.