

[Date]

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

[Landlord's/Provider's address]

Dear \_\_\_\_\_:

I am writing regarding my tenancy at [tenant's address]. I wish to discuss my recent Reasonable Accommodation/Modification request. It has been more than seven (7) days since you received my request. The Fair Housing Act requires housing providers to respond promptly to Reasonable Accommodation/Modification requests, and an undue delay in responding may be deemed a failure to provide the requested accommodation or modification. Please provide a written response to my previously submitted request within three (3) days. Feel free to contact me at (208) \_\_\_\_\_ with any questions regarding my request. Thank you for your prompt attention to this matter.

Sincerely,  
[Tenant Signature]

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