

[Date]

[Landlord's/Provider's address]

Dear _____:

I am writing regarding my tenancy at [tenant's address]. I wish to discuss your recent denial of my Reasonable Accommodation request. My understanding is that you feel my request cannot be granted for the following reason(s): _____

_____.

I want to propose the following options which would still allow me equal use and enjoyment of the premises while also addressing the concerns you have raised.

- 1)
- 2)
- 3)

Please respond to my proposed solutions in writing. If none of the above proposals is acceptable to you, then I request that you contact me to schedule a meeting to discuss potential solutions that will allow me equal use and enjoyment of the property. It is important to note that the Joint Statement of the Department of Housing and Urban Development and the Department of Justice on Reasonable Accommodations under the Fair Housing Act states, "When a housing provider refuses a requested accommodation because it is not reasonable, the provider should discuss with the requester whether there is an alternative accommodation that would effectively address the requester's disability-related needs without a fundamental alteration to the provider's operations and without imposing an undue financial and administrative burden. If an alternative accommodation would effectively meet the requester's disability-related needs and is reasonable, the provider must grant it. An interactive process in which the housing provider and the requester discuss the requester's disability-related need for the requested accommodation and possible alternative accommodations is helpful to all concerned"

The meeting I am requesting would be an opportunity for us to engage in the "interactive process" as described above. Refusing my reasonable accommodation request and refusing to engage in a process to consider alternative accommodations could constitute a violation of the Fair Housing Act. Please feel free to contact me at (208) _____. Thank you very much for your attention to this matter.

Sincerely,
[Tenant Signature]

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